

RAILROAD ENROLLMENT SERVICES

P.O. Box 30775 Salt Lake City, UT 84130-0775

1-800-753-2692

REMINDER - Dependent Social Security Numbers Required To Comply With New Federal Law for The Railroad Employees National Health and Welfare Plan and The National Railway Carriers and United Transportation Union Health and Welfare Plan

Dear Railroad Employee:

Federal Law now requires the reporting of Social Security Numbers (SSNs) for covered dependents to the Centers for Medicare & Medicaid Services (CMS). This includes participants of all medical plans, including the Railroad Plans listed above. In addition, if a covered dependent is eligible for Medicare, then the Medicare Health Insurance Claim Number (HICN) is also required.

In June you should have received a letter from your Plan along with a Social Security Number Reporting Form that indicated each of your covered dependent(s) for whom we were missing their SSN. In order to comply with the new reporting requirements, Railroad Enrollment Services is mailing this notice to those employees still identified with missing dependent SSNs and/or HICNs. Please provide the SSN and/or HICN for any dependent who is listed as missing this information on the Social Security Number Reporting Form you previously received in June. Please be sure to sign, date and return this form to avoid potential disenrollment of one or more of your dependents. **Failure to provide the missing SSN for any dependent will result in his/her disenrollment from the Plan until such SSN is received.**

Mail the completed form in the envelope provided with the June letter. If you are using an envelope other than the one provided, please use the following address:

Railroad Enrollment Services
PO Box 30775
Salt Lake City, UT 84130-0775

or for overnight delivery use: Railroad Enrollment Services
505 Boices Lane
Kingston, NY 12401

The following will occur if the requested SSNs are not provided:

**For any dependent who was added to the Plan between January 1, 2009 and May 31, 2010:
If Railroad Enrollment Services does not receive their Social Security Number by July 31, 2010, the dependent(s) will be disenrolled from the Plan effective July 31, 2010.**

**For any dependent who was added to the Plan before January 1, 2009:
If Railroad Enrollment Services does not receive their Social Security Number by January 31, 2011, the dependent (s) will be disenrolled from the Plan effective January 31, 2011.**

Please be assured that when Railroad Enrollment Services transmits the SSNs and/or HICNs to CMS, we will maintain all physical, electronic and procedural safeguards that comply with federal standards to guard your personal information. For additional information regarding the CMS federal law pertaining to this requirement, go to <http://www.cms.hhs.gov/MandatoryInsRep/>.

If you have any questions, need a list of dependent(s) still missing their Social Security Numbers or you wish to provide your information over the phone, please call Railroad Enrollment Services at 1-800-753-2692. Your support in providing this information is appreciated.